

### **Governing Principles**

1. Our first priority will be the safety and health of our congregation and staff.
2. We will adhere to the federal, state and city guidelines for opening up.
3. We will continue to consult with city leaders, other churches and medical professionals.
4. We will stay informed on current issues and trends of the COVID-19 virus.

### **What you need to know before you attend**

1. We will continue to offer online worship live streamed and on Facebook live at both worship service times.
2. The timing of services:
  - a) Sunday, 9:00 am - Traditional in person worship and livestream
  - b) Sunday, 11:00 am – Contemporary in person worship and livestream
3. The Lobby and choir room will be used as overflow areas.
4. No Children's, Youth or Adult Sunday School classes will meet now.
5. Small groups, Sunday School, etc. should plan to continue meeting electronically as possible, or during the week as space is available.
6. Each person will be temperature screened as they enter church buildings, using touchless thermometers.
7. Face masks are required while in the building. Please bring a face mask with you. If you are unable to do so, a limited number of masks are available and will be provided at the screening station. Face masks are required to be worn throughout worship.
8. Please do not attend if you are at risk, or have been recently ill, or are experiencing any of the symptoms of COVID-19, or if you have any concerns at all about safety precautions. Please stay home and continue to worship with us online.
9. If someone in your family has a fever over 100 degrees, cough or sore throat, shortness of breath or contact with anyone confirmed to have COVID-19 in the past 14 days please worship with us online.
10. Social distancing protocols will be in place; your cooperation is appreciated. Smiles and waves should replace handshakes and hugs while on campus. They are just as effective during this time.
11. The bathrooms near the main entrance off the lobby and in the back hallway will be open. If necessary, please use the bathroom nearest the door through which you entered the building. Please maintain social distancing.

12. The custodians will be responsible for cleaning and sanitizing the entrance doors and restrooms, but volunteers will be needed to clean pews following the first service.
13. The main lobby will be used solely to walk through to and from the sanctuary. Please refrain from stopping and gathering inside so that all can be seated or exit the building safely.
14. Should you test positive after attending a worship service, please notify the church office (680-9944) and we will take appropriate steps.

### **Preparing Facilities and Campus for Worship**

1. Our custodians have completed a deep cleaning of our facilities.
2. Hand sanitizers will be available at bathrooms, entrances and exits.
3. People are asked to enter and exit from the same doors. For example, if you park near a rear entrance and come in through that door, please exit through that same door following worship.
4. Entrance doors and exit doors will be propped open at the appropriate time. Lobby bathroom doors will also be propped open.

### **What to Expect When you arrive**

1. Entrances will open 30 minutes prior to the beginning of each service and doors to the Sanctuary will open at 8:30am and 10:30am In fact, we'll open the doors for you so you don't have to!
2. Health screening tables for temperature checks will be set up at each entrance.
3. Please be prepared to have your temperature taken with touchless thermometers.
4. You will be asked to use hand sanitizer and wear a mask when you arrive.
5. Signage will be in place throughout the facilities reminding people of social distancing requirements.

### **What to expect in our Worship Services**

1. Please wear a mask at all times when inside the building.
2. No nursery, children's or youth Sunday school classes will be offered at this time.
3. Your family will be directed to seats in the Worship Center. You will notice social distancing protocol in place when you arrive. Every other pew will be marked off and we ask that you maintain 6 feet distance from the families sitting nearest you.
4. The lobby and Choir Room will be used as overflow seating if needed.
5. There will be no bulletins or offering plates passed during the service. We continue to encourage online giving, however boxes at each exit will be available for your convenience.
6. Individual communion packets will be used on Communion Sundays.
7. The full choir will not be back yet, but musical ensembles will be used.

8. All hymnbooks, Bibles, and other literature will be removed from pew racks and wall racks in lobby and hallways.
9. No donuts or coffee will be available initially.
10. The Pastors will dismiss the congregation at the close of the service; please exit promptly through the doors from which you entered.

## **Volunteers Needed**

We are seeking volunteer leaders for each of these areas below, as well as the volunteers. As a leader you'll communicate with your team and schedule them as needed. Please contact Jeff Arnold ([jeffarnold@mandarinpres.com](mailto:jeffarnold@mandarinpres.com)), Rob Kastens ([rkastens@mandarinpres.com](mailto:rkastens@mandarinpres.com)) with your volunteer interest.

1. Numerous volunteers will be required. All volunteers will be screened prior to serving. All volunteers who will be touching any surfaces will be provided gloves.
2. We will identify and train volunteers for:
  - a. Temperature check stations – you will use touchless thermometers to take the temperature of all entering at all main entrances.
  - b. Sanitizers for worship spaces following the 9:00 a.m. service – you will wipe down the backs of all pews.
  - c. Pew markers – the tape used to mark alternate pews off for the first service will be moved to open the unused pews for the second service.
  - d. Greeters – you will be stationed at all outside doors at both services – doors will be propped open and you will greet all who enter – no hugs or hand shaking please.
  - e. Ushers - you will be stationed at inside sanctuary doors and along the center and side aisles to direct people into pews. Fill pews from the far side so people do not have to step over others. Ask families to sit 6 feet apart.